

NATIONAL HIGHWAY AUTHORITY

Administration Wing (HRD Cell)

No. 58(2)-PMI/HRD Cell/NHA/19/186

Islamabad, the March 18, 2019

Circular

Subject: **Nomination of NHA Officers (HQ Only) for Participation in the Training Courses Scheduled for the Month of April, 2019 at Pakistan Manpower Institute (PMI), Islamabad**

Pakistan Manpower Institute (PMI), Ministry of Federal Education & Professional Training, Islamabad is organizing following training courses at Islamabad and has invited suitable nominations of NHA officers of BS 17 & above:-

| Sr. # | Name of Training | Duration | Timing | Eligibility | Venue |
|-------|---------------------------------------------------------------------------------------------------|-------------------|--------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| a). | Auditing System in Pakistan | April 01-03, 2019 | 0830 hours to 1330 | All NHA Officers posted at HQ only | Pakistan Manpower Institute (PMI), Shahrah-e-Suhrawardy Near Zero Point, Islamabad. Ph# 051-9252554 051-9252595 |
| b). | Understanding Constitution of Pakistan, Rights, Legislative Process & Constitutional Jurisdiction | April 08-10, 2019 | | | |
| c). | PPRA Rules | April 15-17, 2019 | | | |
| d). | Developing Excellence and Professional Communication | April 22-24, 2019 | | | |
| e). | Application of Project Management in MS Project | April 23-25, 2019 | | | |

2. Addressees are requested to kindly forward suitable nominations of officers posted at HQ only for the training courses which are relevant to their job assignments and who have not been nominated / attended above training course so far latest by **March 22, 2019** with their full address, contact/cell number and email. The nominations may be forwarded with the approval of concerned Member. The nominations received without approval of concerned Member or after the prescribed date will not be entertained.



(BARKAT ALI)

Director (HRD)

Ph: 051-9032510

All Members, HQ,

All GMs, HQ/Secretary NHA

Dirs (Estb/Reg/MIS/Legal/Rectt/Pers/Coord/PR/Env/Complaints)

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AD MIS



To be uploaded on NHA's Website