

National Highway Authority

Administration Wing (HRD) Cell

No. 18(1)-Thailand/HRD/NHA/2018/127

27th Mauve Areas, G-9/1,
Islamabad the, 06 December, 2018

C I R C U L A R

Subject: **Nomination of NHA Officers for Participation in Fully Funded Training Course on "Best Available Technique (BAT) and Best Environmental Practice (BEP) Under the Context of United Nations Industrial Development Organization (UNIDO)" from October 15, 2019 to November 02, 2019 at Thailand**

The Economic Affairs Division has circulated the schedule of the subject fully funded training course and has requested NHA for nomination of **suitable officers working with environmental control and management** for participation who fulfill the under mentioned criteria: -

Eligibility Criteria of (Sponsors)

a.	Be a regular Government Officer BS-17 & above
b.	Currently working with experience in environmental control and management.
c.	University graduate in relevant field.
d.	Have a competent command of spoken and written English.
e.	Be in good health, both physically and mentally.

NHA's Eligibility Criteria

a.	Minimum three years' service in NHA.
b.	Must be a regular employee of NHA.
c.	The employee has not attended any other program abroad for duration of more than one month during last one year.
d.	His / her job is related to the scheduled program
e.	Not dealing with any special assignment
f.	Neat and clean service record & no departmental proceedings are pending or under process
g.	Recommendation by the Member In-charge
h.	Must not have been awarded any penalty/warning during last five years

2. The addresses are requested to kindly forward nominations of relevant officers who fulfill the above mentioned criteria along-with duly filled /signed the following documents at the earliest but not later than **February 01, 2019. Nomination received after due date or without any information or documents and without recommendation of the concerned Member will not be processed/entertained:** -

✓ Application form /Information Form	✓ Undertaking
✓ Five copies of valid passport	✓ Five passport-size photos & Copies of Passport
✓ Proforma for Foreign Training (FTC Proforma)	✓ Five Copies of CNIC
✓ Surety Bond/Undertaking	✓ Five copies of Higher Education Degree.

3. Further details and prescribed application form/TICA Forms and specimen of surety bond, undertaking and FTC proforma may be downloaded from the EAD's website www.ead.gov.pk/ or (www.tica.thaigov.net).

(AZRA BIBI)

Dy. Director (HRD)
051-9032652

All Members, HQ/Regions

All GMs, HQ/Regions

AD MIS/(Software Development)

—————→ **To be uploaded on NHA's Website**