

NATIONAL HIGHWAY AUTHORITY

Administration Wing
Human Resources Development (HRD) Cell


27 Mauve Areas, G-9/1,
Islamabad the, May 30, 2019

No 17 (3)-HRD/MCMC/NHA/2019/213

Subject: **Nominations of BS-18 or Equivalent Officers for 28th Mid-Career Management Course (MCMC) to be held from 19-08-2019 to 22-11-2019 at National Institute of Management, Lahore, Karachi, Peshawar, Quetta and Islamabad**

The Establishment Division has circulated the schedule of the subject promotion related training course to be held from 19-08-2019 to 22-11-2019 at National Institute of Management, Lahore, Karachi, Peshawar, Quetta & Islamabad Ministry of Communication has asked for requisite nominations. The BS-18 Officers held on regular strength and fulfilling the under mentioned criteria are eligible: -

- a. Officer (s) is / are in BS-18 or equivalent on regular basis.
 - b. The officer (s) are in the promotion zone.
 - c. The officers may be considered in order of seniority in their respective cadres and the officers otherwise senior to them must not be ignored.
 - d. The officers who are on deputation in international organizations may not be nominated. Similarly, officers posted in Pakistan's Mission abroad except those belonging to Foreign Services of Pakistan may not be nominated.
 - e. The officers on long leave EOI and are undergoing disciplinary proceedings may also not be nominated. However, those officers whose disciplinary proceedings are pending for over one year may also be nominated.
2. The nominating agencies are required to forward following documents in respect of each nominee: -
- a. Panel Proforma duly filled in.
 - b. Detailed bio-data.
 - c. Copy of valid seniority list of officers in BS-18.
 - d. Certificate to the effect that no disciplinary proceedings are pending against the nominees under the prescribed rules/law.
 - e. Latest Annual Medical Examination Report in respect of nominees.
 - f. Certificate to the effect that no junior officer has been nominated for the course
3. The above is circulated for information, dissemination and seeking willingness of BS-18 Officers held on regular strength who have not yet been nominated/attended the subject course and fulfill the above criteria at the earliest but not later than **June 10, 2019**. Panel proforma and detailed bio data can be downloaded from Establishment Division's website <http://establishment.gov.pk/>.


(Barkat Ali)
Director (HRD)
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All Members (HQ/Zones)/Secretary, NHA

All GMs, HQ/Regions/Projects

Dir (Reg/Pers/Rect/Estb/MIS/Legal/PR/Complaints/Coord)

AD MIS

→ To be uploaded on NHA's Website