

NATIONAL HIGHWAY AUTHORITY

Administration Wing (HRD Cell)

No. 58(2)-PMI/HRD Cell/NHA/20/ 472 Islamabad, the December 01, 2020

Circular

Subject: **Nomination of NHA Officers (HQ Only) for Participation in the Training Courses Scheduled for the Month of December, 2020 at Pakistan Manpower Institute (PMI), Islamabad**

Pakistan Manpower Institute (PMI), Ministry of Federal Education & Professional Training, Islamabad is organizing following training courses at Islamabad and has invited suitable nominations of NHA officers of BS 17 & above:

Sr. #	Name of Training	Duration	Timing	Eligibility	Venue
a).	Stress Management at Workplace	December 07-09, 2020	0830 hours to 1330	All NHA Officers posted at HQ only	Pakistan Manpower Institute (PMI), Shahrah-e-Suhrawardy Near Zero Point, Islamabad. Ph# 051-9252554 051-9252546
b).	Understanding PPRA Rules	December 14-16, 2020			
c).	Application of Project Management in MS Project	December 21-23, 2020			

2. Addressees are requested to kindly forward suitable nominations of officers posted at HQ only for the training courses which are relevant to their job assignments and who have not been nominated / attended above training course so far latest by **December 03, 2020** with their full address, contact/cell number and email. The nominations may be forwarded with the approval of concerned Member. The nominations received without recommendation of concerned Member or after the prescribed date will not be entertained.


(**SYED ZAWAR HAIDER**)
Director (HRD)
Ph: 051-9032710

All Members, HQ,
All GMs, HQ/Secretary NHA
Dirs (Estb/Reg/MIS/Legal/Rectt/Pers/Coord/PR/Env/Complaints/Land)

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