

National Highway Authority

Administration Wing (HRD) Cell

"Bay No to Corruption"

No. 18(1)-KOICA/HRD/NHA/2020/109

Islamabad the, July 09, 2020

CIRCULAR

Subject: **NOMINATION OF NHA OFFICERS FOR MASTER'S DEGREE PROGRAM IN "PUBLIC MANAGEMENT AND PUBLIC SECTOR REFORMS" TO BE HELD FROM DECEMBER 21, 2020 TO JUNE 30, 2022 AT SEOUL NATIONAL UNIVERSITY (SNU), KOREA**

The Economic Affairs Division (EAD), Islamabad has circulated the schedule of subject **Fully Funded** Master's Degree program offered by Government of Republic of Korea under Korea International Cooperation Agency (KOICA) and has invited suitable nominations. **The Officers who fulfill the following eligibility criterion of Sponsor/NHA are only eligible: -**

Eligibility Criteria of (Sponsors)

a.	Be a regular government officer (BS-17 and above) & having minimum 3 years of experience in the relevant field.
b.	Have a Bachelor Degree
c.	Be preferably under 40 years of age on February 01, 2020
d.	Have sufficient command of both spoken and written English to take classes conducted in English.
e.	Be in good health, both physically and mentally.
f.	No be a person who has been withdrawn from KOICA's scholarship program.
g.	Have not participated in KOICA's scholarship program or any or the Korean Government's Scholarship program before.

NHA's Eligibility Criteria

a.	Minimum three years' service in NHA.
b.	Must be a regular employee of NHA.
c.	The employee has not attended any other program abroad for duration of more than one month during last one year.
d.	His / her job is related to the scheduled program
e.	Not dealing with any special assignment
f.	Neat and clean service record & no departmental proceedings are pending or under process against him or area of his existing responsibility
g.	The employee is not on long leave (leave of 30 days or more)
h.	He is not dealing with a special assignment
i.	He is not under medical treatment/leave for long time
j.	Recommendation by the Member In-charge

2. Matter is circulated for information, dissemination and seeking suitable nominations/willingness of Officers for the subject Degree Program if it is relevant to their job description and who fulfills the above mentioned criteria along with duly filled /signed the following documents at the earliest but not later than **July 13, 2020. Nomination received after due date or without any information or documents and without recommendation of the concerned Member will not be processed/entertained: -**

✓ KOICA Application Form & University Application form	✓ 2 Letters of Recommendation/Certificate of Employment
✓ Personal Statement & Study Plan	✓ Five passport-size photos, Copies of Passport & Five Copies of CNIC
✓ Proforma for Foreign Training (FTC Proforma)	✓ English Proficiency Test (TOEFL/TOEI/IELTS) or any proof of English Proficiency
✓ Surety Bond/Undertaking	✓ Five copies of Higher Education Degree.

3. Further details of eligibility criteria of KOICA & prescribed application forms and specimen of surety bond, undertaking and FTC proforma may be downloaded from the EAD's website www.ead.gov.pk/ or www.Koica.go.kr.


(BARKAT ALI)
Director (HRD)
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All Members. (HQ/Regions/ Secretary NHA)
All GMs. (HQ/Regions/Projects)
AD MIS

→ To be uploaded on NHA's Website