

National Highway Authority

Administration Wing (HRD) Cell

"Say No to Corruption"

No. 18(1)-Japan/HRD/NHA/2020/456

27th Mauve Areas, G-9/1,
Islamabad the, 29 October, 2020

C I R C U L A R

Subject: **Nomination of NHA Officers for Participation in Fully Funded Training Course on " Formulation of road transportation standards i.e (Design, Construction, Environment, Traffic Safety)" to be Organized by Japan International Cooperation Agency (JICA) from 18.01.2021 to 22.01.2021 (Online).**

The Economic Affairs Division (EAD), Islamabad has circulated the schedule of the subject fully funded training course (**Online**) and has requested NHA for nomination of suitable officers for participation who fulfill the under mentioned: -

Eligibility Criteria of (Sponsors)

a)	Be a mid – level technical officer Incharge of road administration and design
b)	Be a graduate, preferably a Civil Engineer
c)	Proficient in Spoken and written English
d)	Be 40 Years old or younger in principle.
e)	Be in good health, both physically and mentally.

NHA's Eligibility Criteria

a.	Minimum three years' service in NHA.
b.	Must be a regular employee of NHA.
c.	The employee has not attended any other program abroad for duration of more than one month during last one year.
d.	His / her job is related to the scheduled program
e.	Not dealing with any special assignment
f.	Neat and clean service record & no departmental proceedings are pending or under process against him or area of his existing responsibility
g.	Recommendation by the Member In-charge

2. The addresses are requested to kindly forward nominations of relevant engineer officers who fulfill the above mentioned criteria along-with duly filled /signed the following (03 Sets) documents at the earliest but not later than **November 02, 2020 positively**. Nomination received after due date or without any information or documents and without recommendation of the concerned Member will not be processed/entertained: -

✓ Application form /Information Form	✓ FTC Performa
✓ Copy of Passport	✓ Copy of CNIC
✓ Inception Report (as advised in the G.I Booklet)	

3. Further details and prescribed application form/JICA Forms and FTC performa may be downloaded from the EAD's website www.ead.gov.pk/ or (www.jica.go.jp/pakistan/english/index.html).


(SYED ZAWAR HAIDER)

Director (HRD)

051-9032710

All Member Engineers, (HQ/Zones)

All GM Engineers, (HQ/Regions/Projects)

AD MIS

→ To be uploaded on NHA's Website