

NATIONAL HIGHWAY AUTHORITY

Administration Wing
Human Resources Development (HRD) Cell

No 2(1)-HRD/NMC/NHA/2019/223


27 Mauve Areas, G-9/1,
Islamabad the, June 21, 2019

Subject: **Nominations of BS-20 Officers for the 111th National Management Course (NMC) to be held from 19-08-2019 to 20-12-2019 at National Management College, Lahore**

The Establishment Division has circulated the schedule of the subject promotion related training course to be held from 19-08-2019 to 20-12-2019 at National Management College, Lahore. The BS-20 Officers held on regular strength and fulfilling the under mentioned criteria are eligible: -

- a. Officer (s) is / are in BS-20 or equivalent on regular basis.
 - b. The officer (s) are in the promotion zone.
 - c. The officers be considered in order of seniority in their respective cadres and the officers otherwise senior to them must not be ignored.
 - e. The officers who are on deputation in international organizations may not be nominated. Similarly, officers posted in Pakistan's Mission abroad except those belonging to Foreign Services of Pakistan may not be nominated.
 - f. The Officers who are on long leave/EOL and are undergoing disciplinary proceedings may not be nominated. However, those accused officers whose disciplinary proceedings are pending for over one year may also be nominated.
2. The nominating agencies are required to forward following documents in respect of each nominees:-
- a. Panel Proforma duly filled in (Annex-I&II) Attached herewith.
 - b. Detailed bio-data.
 - c. Copy of valid seniority list of officers in BS-20.
 - d. Certificate to the effect that no disciplinary proceedings are pending against the nominees. However, those accused officers whose disciplinary proceedings are pending for over one year are exempted.
 - e. Latest Annual Medical Examination Report in respect of nominees.
 - f. Certificate to the effect that no junior officer has been nominated for the course

3. The above is circulated for information, dissemination and seeking willingness of BS-20 Officers held on regular strength who have not yet been nominated/attended the subject course and fulfill the above criteria at the earliest but not later than **June 25, 2018**.


(BARKAT ALI)
Director (HRD)
051-9032510

All Members (HQ/Zones)/Secretary, NHA
All regular GMs (BS-20)
AD MIS

→ **To be uploaded on NHA's Website**