

TRAINING CALENDAR FOR THE YEAR 2020



**Highway Research & Training Centre (HRTC)
National Highway Authority (NHA)**

TRAINING SCHEDULE

					Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	
Sr.	Code	Name of Training Program	Training Duration	Participation Level													
1	MC-016	Financial Management Information System in NHA (FMIS)	3 days	Dir, DD & AD (Finance Wing)		11-13			R A M A D A N								
2	MC-025	International Quality Management System Standard ISO 9001:2015 for Continual Improvement <i>(Special Training for NHA's Employees to be held in Zonal Offices)</i>	1-3 Days	GM, Dir, PD, DD, AD, Inspector, Supdt, Stenotypist, C.O, Assistant, UDC, LDC & Lab Asst. (All Cadres)	13, 15, 17, 20, 22												
3	MC-026	Building High Performing Teams	2 days	GM, Dir, DD & AD (All Cadres)		25-26 <small>(HRTC Official)</small>								05-06 <small>(NHA Official)</small>			
4	MC-027	Training for Admin Wing	3 days	Dir, DD, AD, Supdt & Asst. (Admin Wing)												24-26	
5	TC-011	Pavement Maintenance and Rehabilitation Techniques	5 days	Dir, DD, AD (Engrs)			02-06										
6	TC-016	Finance & Economics for Engineers	3 days	Dir, DD & AD (Engrs)												10-12	
7	TC-019	Public Private Partnership in Highway Sector	3 days	Dir, DD & AD (Engrs)				07-09									
8	TC-023	Highway Safety	3 days	GM, Dir, AD & Inspector (Engrs)								11-13					
9	TC-024	Pavement Analysis & Rehabilitation Design	10 days	Dir, PD, DD & AD (Maint.)							01-12						
10	TC-025	Stress Management Techniques for Leaders	3 days	GM & Dir (All Cadres)										01-03			
11	TC-026	Contract Administration (FIDIC)	3 days	Dir, PD, DD & AD (Engrs)							23-25				20-22		
12	TC-027	Land Acquisition Management Resettlement and Social Sustainability	3 days	Dir, DD & AD (Engrs & Land Section Officers)								14-16					
13	TC-029	Bridge and Structure Maintenance	3 days	Dir, DD, AD & Inspector (Engrs)										15-17			
14	TC-032	Data Management and Information System <i>(MIS Special Training for NHA's Employees to be held in Zonal Offices)</i>	3 days	DD,AD (Land & Legal Section), PD (Const Project)													01-31
15	TC-033	Project Management/Construction Management	3 days	Dir, PD, DD & AD (Engrs)									25-27				

NOTES:

- This training schedule is tentative and is subject to modification/change/reschedule due to unforeseen circumstances and events entrusted to HRTC by NHA.
- In addition to the above mentioned scheduled training programs, special trainings/workshops (approximately upto 5 Nos.) will also be conducted for human resource development of NHA Officers, HRTC staff & other nominated government/private departments
- Nominations through (HRD Cell) must reach at least 15 days prior to start of the training programme and participation must be ensured.