

National Highway Authority

Administration Wing (HRD) Cell

"Say No to Corruption"

No. 18(1)-Malaysia/HRD/NHA/2020/393

Islamabad the, February 27, 2020

CIRCULAR

Subject: **TRAINING COURSE ON "REVOLUTIONIZING THE MALAYSIAN CONSTRUCTION SECTOR (IR 4.0)" TO BE HELD FROM JUNE 22-28, 2020, AT MALAYSIA**

The Economic Affairs Division has circulated the schedule of subject fully funded training course offered by Government of Malaysia through CIDB Holdings Sdn. Bhd. (CIDBH) and has invited suitable nominations fulfilling the under mentioned criteria: -

Eligibility Criteria of (Sponsors)

a.	Be a regular government officer (BS-17 and above) & having minimum 3-5 years of experience in the relevant field.
b.	Have a Bachelor Degree
c.	Have sufficient command of both spoken and written English to take classes conducted in English.
d.	Be in good health, both physically and mentally.
e.	Have not participated in any training programme under MTCP.

NHA's Eligibility Criteria

a.	Minimum three years' service in NHA.
b.	Must be a regular employee of NHA.
c.	The employee has not attended any other program abroad for duration of more than one month during last one year.
d.	His / her job is related to the scheduled program
e.	Not dealing with any special assignment
f.	Neat and clean service record & no departmental proceedings are pending or under process against him or area of his existing responsibility
g.	The employee is not on long leave (leave of 30 days or more)
h.	He is not dealing with a special assignment
i.	He is not under medical treatment/leave for long time
j.	Recommendation by the Member In-charge

2. The addresses are requested to kindly forward nominations of relevant officers who fulfill the above mentioned criteria along-with duly filled /signed the following documents at the earliest but not later than **March 12, 2020 positively. Nomination received after due date or without any information or documents and without recommendation of the concerned Member will not be processed/entertained:** -

✓ Application form	✓ Five passport-size photos, Copies of Passport & Five Copies of CNIC
✓ Proforma for Foreign Training (FTC Proforma)	✓ Five copies of Higher Education Degree.
✓ Surety Bond	✓ Undertaking

3. Further details of eligibility criteria & prescribed application form and specimen of surety bond, undertaking and FTC proforma may be downloaded from www.mtcp.kln.gov.my and EAD's website www.ead.gov.pk/.

(JAHANZAB)

Dy. Director (HRD)
051-9032710

All Members, (HQ/Regions/ Secretary NHA)

All GMs, (HQ/Regions/Projects)

Dir (Pers/Reg/Estb/Rectt/MIS/Legal/PR/Env/Complaint/Land)

AD MIS

→ To be uploaded on NHA's Website