

# **NATIONAL HIGHWAY AUTHORITY**

HRD Cell (Administration Wing)

No. 1(10)/Trg/MSW/NHA/17/550

May 11, 2017

## **TRAINING OPPORTUNITY**

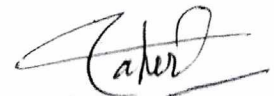
Subject: - **WORKSHOP ON "INTER PERSONAL SKILLS AND SELF DEVELOPMENT"**

Management Services Wing of the Establishment Division, Lahore, is organizing the subject workshop and has invited suitable nominations. The detail is as under:-

a.	<b>Course</b>	Inter Personal Skills and Self Development
b.	<b>Duration</b>	22-24 May, 2017
c.	<b>Objective</b>	The core objective of the workshop is to help the participants in understanding oneself and grooming for self presentation. Moreover, it also focuses on developing positive attitude as a habit by reducing stress and conflict at workshop. The workshop would further emphasize on the important role of emotional intelligence as a key factor in performance improvement.
d.	<b>Course Fee</b>	Rs. 5000/- per participant
e.	<b>Venue</b>	Auditorium of the Institute of Administrative Science, University of the Punjab, New Campus, Lahore
f.	<b>Eligibility</b>	Officers of BS-17 & above

2. Further details of the course and application form may also be downloaded from the website [www.establishment.gov.pk](http://www.establishment.gov.pk).

3. Matter is circulated for information and seeking suitable nominations / willingness of officers through concerned Members but not later than **May 15, 2017**.



**(TAHIR TAJ)**

Deputy Director (HRD)

**All Members/Secretary NHA**  
**NHA's Website / Notice Boards**