

TRAINING CALENDAR FOR THE YEAR 2019



**Highway Research & Training Centre (HRTC)
National Highway Authority (NHA)**

Training Schedule

S. No.	Code	Name of Training Program	Training Duration	Participation Level	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	
1	MC-018	Change Management (Special Training for NHA's Officers to be held in Zonal Offices)	2 days	BPS 17 & Above (All Cadres)	28 Jan - 28 Feb				Ramzan								
2	TC-026	Contract Administration (FIDIC)	3 days	Dir, DD & AD (Engrs)										8-10			
3	TC-023	Highway Safety	3 days	GM, Dir, AD & Inspectors (Engrs)									6-8				
4	TC-016	Finance & Economics for Engineers	3 days	Dir, DD & AD (Engrs)													3-5
5	MC-017	Financial Practices in Highway Infrastructure Projects	3 days	Dir, DD, AD & Supdt (Engrs & Accounts)								9-11				5-7	
6	TC-029	Bridge and Structure Maintenance	3 days	Dir, DD, AD & Inspectors (Engrs)													17-19
7	TC-030	Pakistan Road Assessment Program PAK-RAP (HRTC & RAMS Special Training for NHA's Officers to be held in Zonal Offices)	3 days	Dir, DD, AD & Inspectors (Engrs & Maintenance)				1-30									
8	TC-027	Land Acquisition Management Resettlement and Social Sustainability	3 days	Dir, DD & AD (Engrs & Land Section Officers)											22-24		
9	MC-015	Pension Rules and Regulations Applicable to Federal Government Employees	3 days	AD, Supdt. & Assistant (Accounts & Admin)			26-28										
10	MC-019	Work Place Health and Safety as part of ISO Certification (Special Training for NHA's Officers to be held in Zonal Offices)	3 days	Dir, DD, AD, Inspectors & Supdt (All Cadres)										1-30			
11	TC-031	Public Procurement Rules (PPRA) Related with Works and Services	3 Days	GM, Dir, DD & AD (Engrs & Accounts)									27-29			19-21	
12	TC-025	Leadership Skills & Stress Management for Institutional Strengthening	3 days	GM, Dir, DD, & AD (All Cadres)							25-27						

Note 1: This training schedule is tentative and is subject to modification/change due to unforeseen circumstances

Note 2: In addition to above mentioned scheduled training programs, special trainings/workshops (approximately upto 5 Nos.) will also be conducted for human resource development of NHA Officers, HRTC staff & other nominated government/private departments

Note 3: Nominations must reach at least 15 days prior to start of the training programme and participation must be ensured.