



# NATIONAL HIGHWAY AUTHORITY

Procurement & Contract Administration Section  
28 Mauve Area, G-9/I, Islamabad ☎ 051-9032727, ✉ 051-9260419

Ref: 6(544)/DIR-III (P&CA/NHA/2021/339

Dated: 13<sup>th</sup> September, 2021

## All Prospective Consultants

Subject: **Consultancy Services for Design Review and Construction Supervision of HOSHAB-AWARAN-KUZDAR; Section of M-8 Project Section-2: AWARAN-NAAL, Length (168 KM)**

### **"Minutes of Pre-Proposal Meeting and Addendum No.1"**

Reference: Pre-Proposal meeting held on 30<sup>th</sup> August, 2021.

Minutes of Pre-Proposal Meeting and Addendum No.1 being integral part of RFP for the subject Consultancy services are enclosed herewith for necessary action, please.

**(MATEEN RAANA KAZMI)**  
Dy. Director (Services) P&CA

### **Enclosure:**

- Minutes of Pre-Proposal Meeting (02 Page)
- Addendum No.1 (01 Page)
- Attachments to Addendum No.1 (01 Page)

### **Copy for information to:**

- Member (Planning), NHA, Islamabad;
- General Manager (Planning), NHA, Islamabad;
- General Manager (Design), NHA, Islamabad;
- General Manager (P&CA) NHA, Islamabad;
- Director (MIS) NHA, Islamabad;
- Director (Tech.) to Chairman NHA, Islamabad;
- Director (P&CA) NHA, Islamabad;

**MINUTES OF PRE-PROPOSAL  
MEETING HELD ON 30<sup>th</sup> August, 2021**

**Consultancy Services for Design Review and Construction Supervision of HOSHAB-  
AWARAN-KUZDAR; Section of M-8 Project Section-2; AWARAN-NAAL, Length  
(168 KM)**

A Pre-Proposal Meeting was held in NHA Auditorium at 1100 hours on 30<sup>th</sup> August, 2021 to discuss the Request for Proposal (RFP) for subject Services in the presence of NHA officials and prospective consultant. During the said meeting the prospective consultant submitted queries. The clarifications replies are summarized below for information of all prospective bidders:

Sr. No.	Queries	Reply
1.	As per Para 5.6 (Qualification and experience Requirements), the desire qualification of Quantity Surveyor (QS) is B.Sc Civil Engineering. Requirement of B.Sc Civil Engineering for the post of QS needs to be replaced with 3 years Diploma of Associate Engineer (DAE) certificate as Quantity Surveyors having B.Sc Engineering Degree are not available in the country because Bsc Engineering do not opt this filed as their professional carrier. We propose, for quantity Surveyor posts, DAE with 10 years experience or B.Sc Engineers having experience of 5 years may be made part of RFP.	Agreed. <b>Please See Attachment No.1 to Addendum No.1.</b>
2.	Similarly, B.Sc Civil Engineering is requirement for Material Inspectors/ Laboratory Technicians. It may be noted that B.Sc Civil Engineers do not work on this post in Pakistan therefore not available at all. Requirement for Material Inspector/ Laboratory Tech having B.Sc Civil Engineering needs to be replaced with DAE or technical course in highway material testing. We propose, DAE with 10 year experience or technical course in highway materials testing.	Please, proceed as per RFP.
3.	B.Sc Civil Engineering is requirement for the post of Site Inspectors (Highways & Structures that needs to be amended in RFP. It may be noted that experienced Site Inspectors are mostly DAE Civil as experienced B.Sc Civil Engineers are employed as Assistant Resident Engineers. We propose, along with B.Sc Civil Engineering, DAE having more specific experience may also be allowed for site Inspector and RFP may be amended.	Please, proceed as per RFP.



Sr. No.	Queries	Reply
4.	<p>In chapter, 3 (Design Review) Supervisory Consultants are required to develop and issue Construction Drawings in addition to design review.</p> <p>It is highlighted that in one-month period of design review, verification of topographic survey in field is not possible therefore only desk study of design can only be completed.</p> <p>It is further highlighted that design Consultants should not be made responsible for issuing the construction drawings, as any agreed changes due to review imply change in the design, drawings, BOQ and resultant the cost.</p> <p>Since Designer of the project has the soft copies of all design drawings/ data, therefore they should issue the construction drawings after incorporation the design review comments/ observations furnished by the design review Consultants.</p> <p>We propose that the design Consultants should be made responsible for the correctness of the following and issue construction drawings after incorporating any review comments/ observations as may be applicable :</p> <ul style="list-style-type: none"> <li>a) Topographic Survey</li> <li>b) All designs, drawings and design calculations</li> <li>c) Bill of Quantities</li> <li>d) Tender Documents</li> </ul>	<p>Not Acceded to. Design Consultants has made Tender Drawings, but Supervisory Consultants has to read joint X-sections used for preparation &amp; issuance of Construction Drawings and approve Shop Drawings. Stakeout of alignment is responsibility of supervisory consultant as project is reborn in field.</p>

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## **ADDENDUM No.1**

### **Consultancy Services for Design Review and Construction Supervision of HOSIAB-AWARAN-KUZDAR; Section of M-8 Project Section-2; AWARAN-NAAL, Length (168 KM)**

Following amendments have been made in the Request for Proposal (RFP) for subject Services under this Addendum No.1, which shall be read and construed as an integral part of RFP and shall take precedence in case of any conflict(s)/ambiguity(s) amongst this Addendum No.1 and other provisions of the RFP.

#### **1. TERMS OF REFERENCE**

##### **1.1 Qualification and Experience Requirement of Personnel (Chapter#5, 5.6);**

The Qualification and Experience of Quantity surveyor is amended and attached as **Attachment No. 01.**

Refer page 82 of RFP; page 82 is replaced and enclosed as **Attachment No. 1** to **Addendum No.1.**

**2. All other terms and conditions shall remain same.**

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		consultant's national staff in their use.
<b>13. Quantity Surveyor</b>		
General Experience		12 Years
Qualification:		DAE (Civil Technology) or B.Sc. (Civil Engineering).
Marking:		B.Sc. with additional relevant trainings from recognized organizations - 100%, B.Sc. - 90%, DAE (Civil) - 70%.
Specific Experience:		Ten (10) years' of relevant experience for DAE (Civil Technology) or Five (05) years' of relevant experience for B.Sc. Civil Engineering required as Quantity Surveyor on Civil Works projects on Highway construction projects. He should have the experience to handle claims variation order's and other quantity related issues.
Responsibility:		His/her responsibilities shall include but not limited to the following tasks: He/she will assist Resident Engineer in verification of payment certificates. He/she will be responsible for verification of executed quantities. He should having good command on his working.
<b>Non-Key Personnel</b>		
<b>14. Site Inspectors (Material)</b>		
General Experience		5 Years
Qualification:		B.Sc. (Civil Engineering) from recognized university of Pakistan.
Specific Experience:		Three (03) years of relevant experience in construction of Highway projects as Material Inspector.
Responsibility:		His job description and duties will be defined by the Resident Engineer and approved by the Client. However he has experience of field testing of Highway embankment an pavement structure and Asphalt testing.
<b>15. Site Inspectors (Highways)</b>		
General Experience		05 Years
Qualification:		B.Sc. (Civil Engineering from recognized university of Pakistan.
Specific Experience:		Three (03) years of relevant experience in construction of Highway projects as Highway Inspector.
Responsibility:		His job description and duties will be defined by the Resident Engineer and approved by the Client. However, he has experience of field testing of Highway embankment a pavement structure and Asphalt testing.
<b>16. Site Inspectors (Structures)</b>		
General Experience		05 Years
Qualification:		B.Sc. (Civil Engineering from recognized university of Pakistan.

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