

IMMEDIATE

NATIONAL HIGHWAY AUTHORITY
CONFIDENTIAL SECTION

No. 4(1)-Assets/Admn(C)/NHA/24/-273 Islamabad, ^{30th} May, 2024

CIRCULAR

Sub:- COMPLETION OF PERS/ACRS AND DECLARATION OF INCOME AND ASSETS HELD AND ACQUIRED BY GOVERNMENT SERVANTS.

Reference this office circular No. 4(1)-Assets/Admn(C)/NHA/24-240 dated 01.03.2024.

PERs/ACRs and Declaration of Assets play pivotal role in carrier planning. Under the prevailing rules/instructions of the Federal Government, timely/invariably submission of annual PERs /ACRs and Declaration of Income & Assets held & acquired by all Government Servants is a mandatory requirement and sole responsibility of individual concerned.


2. All NHA Officers/Officials are hereby directed to submit their required/Previous PERs/ACRs and declarations of assets on the prescribed forms immediately.

3. Non-compliance of said instructions tantamount to misconduct in terms of Government Servant (Conduct) Rules-1995, cognizable under the NHA Efficiency & Discipline Rules, 1995. The PERs/ACRs and Declaration of Assets are also required to be placed before the Departmental Promotion Committees (DPCs) and grant of time scale promotions. Missing PERs/ACRs and Assets Declaration effect promotion process.

4. The addressees are requested to submit their own PERs and Declaration of Income and Assets (if any) and also ensure /direct submission of PERs/ACRs

and Assets Declaration of all officers/officials under their jurisdiction to Admn Wing (Confidential Section) NHA, HQ duly completed in all respects immediately.

5. This issues with the approval of Member (Admn), NHA.


(AZRA BIBI)

Dy. Director (Confidential)

- Member (Finance), NHA, HQ.
- Member (PPP), NHA, HQ.
- Member (Engineering Coord), NHA, HQ.
- Member (Coord), NHA, HQ.
- Member (Planning), NHA, HQ.
- Member (A.P.), NHA, HQ.
- Member (Central Zone), NHA, Lahore.
- Member (South Zone), NHA, Karachi.
- Member (West Zone), NHA, Quetta.
- Member (North Zone), NHA, Peshawar.
- Member (Motorways, North), NHA, Burhan.
- Member (Motorways, South), NHA, Lahore.
- General Manager (Audit), NHA, HQ.
- Secretary, NHA, HQ.
- Director (Technical), NHA, HQ.
- SPS to Chairman, NHA, HQ.
- SO to Member (Admn) NHA, HQ.
- Notice Board.

C.C:-

✓ Director (MIS) NHA HQ-----for uploading on website.