

NATIONAL HIGHWAY AUTHORITY
Administration Wing (MIS Section)

27-Mauve Area, G-9/1
Islamabad, the 05 December, 2016

No. 2 (25)/NHA/Dir (MIS)/2016/ 725

C I R C U L A R

Subject: **MISUSE OF OFFICAL COMPUTERS**

It has been observed that officials misuse the official computer and network to play music, games, videos, negative use Facebook, messenger, etc, which create bad image of the organizational /culture, decrease the efficiency and wastage of time. Chairman NHA has shown his displeasure upon misusage of Computers during office hours.

2. It has also been observed that Facebook accounts are also being operated on proxy settings, which is a menace for society and scandalous. Further, there is grave likely hood of the damaging of the operating system and which can invoke deletion of useful data from the hard disk.

3. MIS Section is also hereby directed to initiate monitoring of network traffic of the main server and trace out the mac address of the computer being misused.

4. A team of officers is constituted for the inspection and surprise visit to various offices. Warning and disciplinary action will be initiated against the misuse.

5. This has the approval of Chairman, NHA.


(Saeed Ahmed Malik)
Secretary NHA

Copy to:

- All Member HQ/Zone
- All GMs HQ/Regions/Projects
- SPS to Chairman, NHA
- All Notice Boards

} It is requested to circulate the same in the offices under your domain.