

NATIONAL HIGHWAY AUTHORITY
SURVEYOR
For the Contract Employees

ID No. CONF-PER-26

PERFORMANCE REPORT FOR PERIOD FROM _____ 20 to _____ 20

1. Name _____ Father's Name _____ Qualification _____
2. Class _____
3. Scale of pay and present pay. _____
4. Date of increment _____
5. Date of appointment with total service _____
6. Age _____
7. Branches in which employed during the year with period. _____
8. Nature of work on which employed.
9. Proficiency in:-
 - (a) Efficiency _____
 - (b) Sense of responsibility. _____
 - (c) Skill _____
 - (d) Presentation _____
10. Observations on:-
 - (a) Intelligence _____
 - (b) Aptitude to work _____
 - (c) Behavior and conduct _____
 - (d) Amenability to discipline _____
 - (e) Punctuality _____
11. Is he doing his present job satisfactorily or not?
12. Do you consider him fit for retention?
13. General Remarks _____

Name _____

Designation _____

Date _____

CERTIFICATE

Certified that I _____
(Name of Official) **Personnel Number (if allotted)**

_____ have on _____ submitted my
(Group/Service) **(BPS)** **(Date)**

Performance Evaluation Report for the period _____

to _____
(Name/Designation of Reporting Officer)

My countersigning officer is _____
(Name/Designation of Countersigning Officer)

Signature _____

Designation / Department _____

Note:-This certificate is required to be dispatched by the officer being reported upon to the Officer In-charge entrusted with the maintenance of his/her C.R dossier on the same date the PER is forwarded to his/her reporting officer.